



## Lead Renovator Training

### Registration Policy

Any client (individual, firm, or organization) who wishes to schedule or attend a multi-day training course\*\* taught by Lead Renovator Training will be required to pay a \$125.00 nonrefundable registration fee, or may opt to pay the entire cost of the class in full. This \$125.00 fee will be applied to the final balance of the client upon successful fulfillment of the scheduled training program.

Should the client cancel or reschedule from the original date, this fee will be kept to cover the administrative costs associated with the change; rescheduling a class will require a new \$125.00 registration fee be paid to Lead Renovator Training, LLC.

Please note: This policy does not apply to any training program labeled as "8 hours" or less.

Cancellation Policy for 8 hour classes. A 48 hour notice is required to reschedule or cancel a class.

An additional \$50.00 Administrative fee will be applied if there is no prior notification for re-scheduling a class. This alternative is valid for 30 days, after 30 days there will be No refund or transfers.

Please be aware that class sizes are controlled to ensure personalized instruction, and certain class dates/locations may fill quickly. Alternately, it may be necessary to cancel a class which does not meet minimum registrations. In either case, you will be contacted and offered a substitute date or location.

### STATE CERTIFICATION EXAMS

***Please Note:***

Lead Renovator Training Provides Only The Building Space For State Certification Exams.

Any Questions Pertaining To State Exams Should Be Directed To State Of Michigan – Jay Wagar 517-335-9390